

**President & Chief Executive Officer Expense Reporting Template**

Period: April 1, 2015 - March 31, 2016				
CEO Name: Michael Marchbank Health Authority: Fraser Health				
<b>Category (all conference related costs identified in separate category below):</b>	<b>Amount Reimbursed:</b> (Rounded to Nearest \$)	<b>Date:</b>	<b>Purpose:</b>	<b>Origin/Destination/Location:</b>
<b>Accommodation (list separately, insert lines as needed)<sup>1</sup></b>	\$197	4/1/2015	Meeting at HEABC (March 30)	Vancouver
	\$213	4/11/2015	Meeting of Western CEO's (April 9)	Vancouver
	\$150	4/17/2015	Leadership Council Meeting (April 16)	Vancouver
	\$214	6/23/2015	EXTRA team residency session (June 22)	Ottawa
	\$302	8/28/2015	Meeting with Deputy Minister (August 26)	Vancouver
	\$257	11/21/2015	Leadership Council Meeting (November 21)	Vancouver
	\$115	12/17/2015	Leadership Council Meeting (December 16 - 17)	Victoria
<b>Air, Ferry, Other Travel (list separately, insert lines as needed)<sup>1,3</sup></b>	\$410	4/21/2015	MOH meeting	Vancouver/Victoria (Air)
	\$410	5/15/2015	Inter-disciplinary co-chairs meeting	Vancouver/Victoria (Air)
	\$313	5/20/2015	Tripartite First Nations Meeting (June 5)	Vancouver/Victoria (Air and car rental)
	\$353	7/15/2015	Provincial Nurses Settlement Steering Committee (July 17)	Vancouver/Victoria (Air and car rental)
	\$410	8/5/2015	Meeting with Deputy Minister (August 5)	Vancouver/Victoria (Air)
	\$504	11/27/2015	Nursing discussions meeting (November 27)	Vancouver/Victoria (Air)
	\$640	12/17/2015	Leadership Council Meeting (December 16 - 17)	Vancouver/Victoria (Air)
	\$253	2/4/2016	Interior Health meeting (March 2)	Vancouver/Kelowna (Air)
<b>Conferences (List separately and list all expenses if applicable, insert lines as needed)<sup>1</sup></b>	\$1,150	4/23/2015	EXTRA team residency session (June 22 - 23)	Ottawa (Air)
<b>Other Expenses (list separately, insert lines as needed)<sup>1</sup></b>	\$24	1/16/2016	Reference book	
<b>Other Amounts Recovered (list separately, insert lines as needed)<sup>2</sup></b>	\$1,434	4/23/2015	HealthcareCAN Board Meeting (June 12 - 15)	Vancouver/Toronto & Toronto/Charlottetown (Air)
	-\$1,348		Reimbursed by HealthcareCAN	
	-\$86		Reimbursed by Michael Marchbank	
	\$1,284	9/11/2015	HealthcareCAN Board Meeting (October 25 - 26)	Abbotsford/Ottawa (Air)
	-\$1,284		Reimbursed by HealthcareCAN	
<b>Mileage, Parking, and Tolls (total for the quarter)</b>				
Mileage	\$2,843			
Parking	\$1,000			
Tolls	\$454			
Public transit	\$129			
Taxis	\$138			
<b>Meals (total for the quarter)</b>	\$378			
<b>Total</b>	<b>\$10,858</b>			

**Notes:**

- 1 - Identify date and duration of stay, purpose, city and gross cost and/or amount reimbursed, as appropriate.
- 2 - Identify any expense items reimbursed by any organization external to the reporting health authority, identify date, duration of stay, purpose, etc. for each reimbursement.
- 3 - Includes car rentals and ferry reservation fees.
- 4 - Quarterly reporting end dates for fiscal 2015/16 are: Q1, June 18th; Q2, Sept. 10th; Q3, Dec. 3rd; and Post Audit, June 29th. HAs to post reports by 4 weeks of end date.
- 5 - Vehicle/transportation allowance excluded from this summary as it is reported in health authority Executive Compensation Disclosure reporting requirements.