

**President & Chief Executive Officer Expense Reporting Template**

Period: April 1, 2017 - March 31, 2018				
CEO Name: Michael Marchbank Health Authority: Fraser Health				
Category (all conference related costs identified in separate category below):	Amount Reimbursed: (Rounded to Nearest \$)	Date:	Purpose:	Origin/Destination/Location:
Accommodation (list separately, insert lines as needed) <sup>1</sup>	\$340 \$186	9/12/2017 3/15/2018	Deputy Minister of Health Meeting (September 13) Leadership Council Meeting (March 14)	Vancouver Victoria
Air, Ferry, Other Travel (list separately, insert lines as needed) <sup>1,3</sup>	\$323 \$407 \$323 \$414 \$323 \$344 \$504 \$630 \$1,312	4/12/2017 5/12/2017 9/13/2017 9/21/2017 11/16/2017 1/18/2018 3/14/2018 3/21/2018 3/31/2018	Leadership Council Meeting (April 20) Leadership Council Meeting (June 15) Deputy Minister of Health Meeting (September 13) Leadership Council Meeting (September 21) Leadership Council Meeting (November 16) Leadership Council Meeting (January 18) Leadership Council Meeting (March 14) Tripartite Committee Meeting (March 21) CCHL Conference airfare (June 2-6, 2018)	Victoria Victoria Victoria Victoria Victoria Victoria Victoria Victoria St. John's, Newfoundland
Conferences (List separately and list all expenses if applicable, insert lines as needed) <sup>1</sup>	\$350 \$230 \$748 \$161	7/26/2017 10/11/2017 2/19/2018 3/22/2018	Ridge Meadows Hospital Foundation Gala (October 14) Burnaby Hospital Foundation Gala (February 9) CCHL NHLCC Conference, CARES presentation (June 2-6, 2018) CCHL 2018 Honouring Health Leadership (June 3, 2018)	Ridge Meadows Burnaby St. John's, Newfoundland St. John's, Newfoundland
Other Expenses (list separately, insert lines as needed) <sup>1</sup>				
Other Amounts Recovered (list separately, insert lines as needed) <sup>2</sup>				
Mileage, Parking, and Tolls (total for the quarter)				
Mileage	\$2,028			
Parking	\$364			
Tolls	\$173			
Public transit	\$40			
Taxis	\$182			
Meals (total for the quarter)	\$270			
<b>Total</b>	<b>\$9,650</b>			

**Notes:**

- 1 - Identify date and duration of stay, purpose, city and gross cost and/or amount reimbursed, as appropriate.
- 2 - Identify any expense items reimbursed by any organization external to the reporting health authority, identify date, duration of stay, purpose, etc. for each reimbursement.
- 3 - Includes car rentals and ferry reservation fees.
- 4 - Quarterly reporting end dates for fiscal 2017/18 are: Q1, June 15th; Q2, Sept. 7th; Q3, Nov 30th; and Post Audit, June 28th. HAs to post reports by 4 weeks of end date.
- 5 - Vehicle/transportation allowance excluded from this summary as it is reported in health authority Executive Compensation Disclosure reporting requirements.