

## President & Chief Executive Officer Expense Reporting Template

Period: April 1, 2016 - March 31, 2017				
CEO Name: Michael Marchbank Health Authority: Fraser Health				
Category (all conference related costs identified in separate category below):	Amount Reimbursed: (Rounded to Nearest \$)	Date:	Purpose:	Origin/Destination/Location:
Accommodation (list separately, insert lines as needed) <sup>1</sup>	\$243 \$334	4/15/2016 9/21/2016	Hotel for Western CEO Forum Meeting (Apr 15) Hotel fee for American Hospital Association meeting (Sep 21)	Vancouver San Diego
Air, Ferry, Other Travel (list separately, insert lines as needed) <sup>1,3</sup>	\$344 \$250 \$302	4/15/2016 9/29/2016 2/17/2017	Meeting with Deputy Minister (Apr 14) Tripartite Committee on First Nations Health meeting (Sep 29) Leadership council meeting (Mar 7)	Vancouver/Victoria (Air) Vancouver/Victoria (Air) Vancouver/Victoria (Air)
Conferences (List separately and list all expenses if applicable, insert lines as needed) <sup>1</sup>				
Other Expenses (list separately, insert lines as needed) <sup>1</sup>				
Other Amounts Recovered (list separately, insert lines as needed) <sup>2</sup>				
Mileage, Parking, and Tolls				
Mileage	\$2,311			
Parking	\$498			
Tolls	\$274			
Public transit	\$104			
Taxis	\$307			
Meals	\$117			
<b>Total</b>	<b>\$5,085</b>			

### Notes:

- 1 - Identify date and duration of stay, purpose, city and gross cost and/or amount reimbursed, as appropriate.
- 2 - Identify any expense items reimbursed by any organization external to the reporting health authority, identify date, duration of stay, purpose, etc. for each reimbursement.
- 3 - Includes car rentals and ferry reservation fees.
- 4 - Quarterly reporting end dates for fiscal 2016/17 are: Q1, June 16th; Q2, Sept. 8th; Q3, Dec. 1st; and Post Audit, June 29th. HAs to post reports by 4 weeks of end date.
- 5 - Vehicle/transportation allowance excluded from this summary as it is reported in health authority Executive Compensation Disclosure reporting requirements.