

President & Chief Executive Officer Expense Reporting Template

Period: April 1, 2018 - October 5, 2018				
CEO Name: Michael Marchbank				
Health Authority: Fraser Health				
Category (all conference related costs identified in separate category below):	Amount Reimbursed: (Rounded to Nearest \$)	Date:	Purpose:	Origin/Destination/Location:
Accommodation (list separately, insert lines as needed) ¹	\$1,090 \$303	06/06/2018 09/19/2018	NHCL Conference, CARES presentation (June 2-6) Leadership Council Meeting (Sep 19-20) and Tripartite Meeting	St. Johns Victoria
Air, Ferry, Other Travel (list separately, insert lines as needed) ^{1,3}	\$438 \$438 \$426 \$438 \$426 \$438	05/17/2018 06/21/2018 07/11/2018 07/19/2018 08/08/2018 09/19/2018	Leadership Council Meeting (May 17) Leadership Council Meeting (June 21) Leadership Council Meeting (July 11) Leadership Council Meeting (July 19) Bilateral meeting with Ministry of Health (Aug 8) Leadership Council Meeting (Sep 19-20) and Tripartite Meeting	Victoria Victoria Victoria Victoria Victoria Victoria
Conferences (List separately and list all expenses if applicable, insert lines as needed) ¹				
Other Expenses (list separately, insert lines as needed) ¹				
Other Amounts Recovered (list separately, insert lines as needed) ²				
Mileage, Parking, and Tolls (total for the quarter)				
Mileage	\$1,436			
Parking	\$488			
Tolls	\$0			
Public transit	\$0			
Taxis	\$254			
Meals (total for the quarter)	\$339			
Total	\$6,515			

Notes:

- 1 - Identify date and duration of stay, purpose, city and gross cost and/or amount reimbursed, as appropriate.
- 2 - Identify any expense items reimbursed by any organization external to the reporting health authority, identify date, duration of stay, purpose, etc. for each reimbursement.
- 3 - Includes car rentals and ferry reservation fees.
- 4 - Quarterly reporting end dates for fiscal 2018/19 are: Q1, June 28th; Q2, Sept 20th; Q3, Dec 13th; and Post Audit, June 28th. HAs to post reports by 4 weeks of end date.
- 5 - Vehicle/transportation allowance excluded from this summary as it is reported in health authority Executive Compensation Disclosure reporting requirements.

President & Chief Executive Officer Expense Reporting Template

Period: October 6, 2018 - March 31, 2019				
CEO Name: Dr. Victoria Lee Health Authority: Fraser Health				
Category (all conference related costs identified in separate category below):	Amount Reimbursed: (Rounded to Nearest \$)	Date:	Purpose:	Origin/Destination/Location:
Accommodation (list separately, insert lines as needed) ¹	\$170 \$139 \$131 \$146 \$146 \$175	10/17/2018 11/14/2018 12/19/2018 01/23/2019 2/20/2019 3/20/2019	Leadership Council Meeting (Oct 17-18) Leadership Council Meeting (Nov 14-15) Leadership Council Meeting (Dec 19-20) Leadership Council Meeting (Jan 23-24) Leadership Council Meeting (Feb 20-21) Leadership Council Meeting (Mar 20-21)	Victoria Victoria Victoria Victoria Victoria Victoria
Air, Ferry, Other Travel (list separately, insert lines as needed) ^{1,3}	\$684 \$684 \$684 \$684 \$873 \$943 \$780	10/17/2018 11/07/2018 11/14/2018 12/19/2018 1/23/2019 2/20/2019 3/20/2019	Leadership Council Meeting (Oct 17-18) Ministry of Health Meeting (Nov 7) Leadership Council Meeting (Nov 14-15) Leadership Council Meeting (Dec 19-20) Leadership Council Meeting (Jan 23-24) Leadership Council Meeting (Feb 20-21) Leadership Council Meeting (Mar 20-21)	Victoria Victoria Victoria Victoria Victoria Victoria Victoria
Conferences (List separately and list all expenses if applicable, insert lines as needed) ¹				
Other Expenses (list separately, insert lines as needed) ¹	\$3,936 \$1,700 \$930	1/30/2019 1/27/2019 1/12/2019	Canadian Medical Protective Association College of Physicians and Surgeons of British Columbia Royal College of Physicians and Surgeons of Canada	
Other Amounts Recovered (list separately, insert lines as needed) ²				
Mileage, Parking, and Tolls (total for the quarter)				
Mileage	\$312			
Parking	\$25			
Tolls	\$0			
Taxis/Public transit	\$148			
Meals (total for the quarter)	\$434			
Total	\$13,723			

Notes:

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- 4 - Quarterly reporting end dates for fiscal 2018/19 are: Q1, June 28th; Q2, Sept 20th; Q3, Dec 13th; and Post Audit, June 28th. HAs to post reports by 4 weeks of end date.
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