

President & Chief Executive Officer Expense Reporting Template

Period: April 1, 2022 - March 31, 2023				
CEO Name: Dr. Victoria Lee Health Authority: Fraser Health				
Category (all conference related costs identified in separate category below):	Amount Reimbursed: (Rounded to Nearest \$)	Date:	Purpose:	Origin/Destination/Location:
Accommodation (list separately, insert lines as needed) ¹				
Air, Ferry, Other Travel (list separately, insert lines as needed) ^{1,3}	\$820	01/25/2023	Ministry of Health - Meeting with Deputy Minister	Vancouver/Victoria
Conferences (List separately and list all expenses if applicable, insert lines as needed) ¹				
Other Expenses (list separately, insert lines as needed) ¹	\$990	8/2/2022	Royal College of Physicians and Surgeons of Canada (2022/2023 Membership fee)	
	\$250	11/4/2022	Burnaby Hospital Foundation Gala	
	\$2,568	11/18/2022	Canadian Medical Protective Association (Membership Fees 2022)	
	\$1,795	1/30/2023	College of Physicians and Surgeons of British Columbia (Annual License Fee)	
Other Amounts Recovered (list separately, insert lines as needed) ²				
Mileage, Parking, and Tolls (total year to date)				
Mileage	\$1,108			
Parking	\$258			
Tolls	\$0			
Taxis/Public Transit	\$0			
Meals (total year to date)	\$520			
Total	\$8,309			

Notes:

- 1 - Identify date and duration of stay, purpose, city and gross cost and/or amount reimbursed, as appropriate.
- 2 - Identify any expense items reimbursed by any organization external to the reporting health authority, identify date, duration of stay, purpose, etc. for each reimbursement.
- 3 - Includes car rentals and ferry reservation fees.
- 4 - Quarterly reporting end dates for fiscal 2022/23 are: Q1, June 23rd; Q2, Sep 15th; Q3, Dec 8th; and Post Audit, June 26th. HAs to post reports by 4 weeks of end date.
- 5 - Vehicle/transportation allowance excluded from this summary as it is reported in health authority Executive Compensation Disclosure reporting requirements.