

President & Chief Executive Officer Expense Reporting Template

Period: April 1, 2023 - March 31, 2024				
CEO Name: Dr. Victoria Lee				
Health Authority: Fraser Health				
Category (all conference related costs identified in separate category below):	Amount Reimbursed: (Rounded to Nearest \$)	Date:	Purpose:	Origin/Destination/Location:
Accommodation (list separately, insert lines as needed) <sup>1</sup>	\$621 \$241	1/18/2023 5/6/2023	Johns Hopkins Leadership Fellows Program (January 18-20, 2023) Johns Hopkins Leadership Fellows Program (May 6-9, 2023)	Vancouver/San Francisco Vancouver/Baltimore
Air, Ferry, Other Travel (list separately, insert lines as needed) <sup>1,3</sup>	\$516 \$441 \$567	1/18/2023 5/6/2023 8/5/2023	Johns Hopkins Leadership Fellows Program (January 18-20, 2023) Johns Hopkins Leadership Fellows Program (May 6-9, 2023) Agents of Change: Health Assurance Conference (Aug 8-9, 2023)	Vancouver/San Francisco Vancouver/Baltimore Vancouver/San Francisco
Conferences (list separately and list all expenses if applicable, insert lines as needed) <sup>1</sup>				
Other Expenses (list separately, insert lines as needed) <sup>1</sup>	\$500 \$4,006 \$1,060 \$3,420 \$1,000 \$500 \$1,875 \$1,296	7/18/2023 10/31/2023 11/30/2023 11/30/2023 12/7/2023 1/19/2024 2/28/2024 2/29/2024	Burnaby Hospital Foundation Gala Virtuozo (Speaking Preparation) Royal College of Physicians and Surgeons of Canada (2023/2024 Membership fee) Canadian Medical Protective Association (Membership Fees 2024) Peace Arch Hospital And Community Gala Surrey Hospital Foundation Gala College of Physicians and Surgeons of British Columbia (Annual License Fee) Canadian Medical Protective Association (Membership Fees 2023)	
Other Amounts Recovered (list separately, insert lines as needed) <sup>2</sup>				
Mileage, Parking, and Tolls (total year to date)				
Mileage	\$1,331			
Parking	\$514			
Tolls	\$0			
Taxis/Public Transit	\$13			
Meals (total year to date)	\$417			
Total	\$18,318			

Notes:

1 - Identify date and duration of stay, purpose, city and gross cost and/or amount reimbursed, as appropriate.

2 - Identify any expense items reimbursed by any organization external to the reporting health authority, identify date, duration of stay, purpose, etc. for each reimbursement.

3 - Includes car rentals and ferry reservation fees.

4 - Quarterly reporting end dates for fiscal 2023/24 are: Q1, May 25th; Q2, Aug 17th; Q3, Nov 9th; and Q4, March 31st (Post Audit). Has to post reports by 4 weeks of end date, except Q4 to be posted June 24th.

5 - Vehicle/transportation allowance excluded from this summary as it is reported in health authority Executive Compensation Disclosure reporting requirements.