

President & Chief Executive Officer Expense Reporting Template

Period: April 1, 2023 - November 9, 2023				
CEO Name: Dr. Victoria Lee Health Authority: Fraser Health				
Category (all conference related costs identified in separate category below):	Amount Reimbursed: (Rounded to Nearest \$)	Date:	Purpose:	Origin/Destination/Location:
Accommodation (list separately, insert lines as needed) ¹	\$621	01/18/2023	Johns Hopkins Leadership Fellows Program	Vancouver/San Francisco
Air, Ferry, Other Travel (list separately, insert lines as needed) ^{1,3}	\$516	01/18/2023	Johns Hopkins Leadership Fellows Program	Vancouver/San Francisco
Conferences (List separately and list all expenses if applicable, insert lines as needed) ¹				
Other Expenses (list separately, insert lines as needed) ¹				
Other Amounts Recovered (list separately, insert lines as needed) ²				
Mileage, Parking, and Tolls (total year to date)				
Mileage	\$801			
Parking	\$401			
Tolls	\$0			
Taxis/Public Transit	\$13			
Meals (total year to date)	\$0			
Total	\$2,352			

Notes:

- 1 - Identify date and duration of stay, purpose, city and gross cost and/or amount reimbursed, as appropriate.
- 2 - Identify any expense items reimbursed by any organization external to the reporting health authority, identify date, duration of stay, purpose, etc. for each reimbursement.
- 3 - Includes car rentals and ferry reservation fees.
- 4 - Quarterly reporting end dates for fiscal 2023/24 are: Q1, May 25th; Q2, Aug 17th; Q3, Nov 9th; and Q4, March 31st (Post Audit). HAs to post reports by 4 weeks of end date, except Q4 to be posted June 24th.
- 5 - Vehicle/transportation allowance excluded from this summary as it is reported in health authority Executive Compensation Disclosure reporting requirements.