



BOARD POLICY

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<u>POLICY TITLE</u> TERMS OF REFERENCE Community Transitions Committee		<u>NUMBER</u> TBA	
<u>AUTHORIZATION</u> Board of Directors Community Transitions Committee	<u>DATE APPROVED</u> TBA	<u>CURRENT VERSION</u> <u>DATE</u> May 2018	

DATE(S) REVISED / REVIEWED SUMMARY

Version	Date	Comments / Changes
1.0	May 2018	Initial Policy

1. PURPOSE

To demonstrate leadership by Fraser Health in Primary and Community Care, the Board has created a Board Community Transitions Committee. The Committee provides strategic oversight for community-based initiatives supporting the transition of health services to enhance community care.

2. COMPOSITION AND OPERATIONS

- A. The Committee shall be composed of the Directors of the Board.
- B. Non-voting membership to include:
 - i) President & Chief Executive Officer, ex-officio
 - ii) Vice President, Patient Experience
 - iii) Vice President, Medicine
 - iv) Vice President, Regional Hospitals and Communities
 - v) Vice President, Community Hospitals and Programs
 - vi) Vice President, Population Health
 - vii) Vice President, Communications and Public Affairs
 - viii) Vice President, Employee Experience
 - ix) Vice President, Planning, Informatics and Analytics
 - x) Vice President, Facilities Management and Chief Financial Officer
 - xi) Staff support person.
- C. A quorum shall be a simple majority of the voting membership.
- D. The Committee shall operate in a manner consistent with the Committee Guidelines of the Board Manual.



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- E. The Committee shall meet at least six times a year and hold as many additional meetings as are necessary to ensure there is a continuing, timely, and effective focus on community based initiatives supporting the transition of health services to enhance community care.

3. DUTIES AND RESPONSIBILITIES

Subject to the powers and duties of the Board, the Committee will:

- A. Provide leadership in promoting and advising strategic plans focused on primary and community care;
- B. Receive and regularly review summary reports on strategic initiatives; and monitor achievement of strategic objectives.
- C. The Community Transitions Committee evaluates the progress on achieving strategies and reports to the full Board.

4. ACCOUNTABILITY

The Committee shall report its discussions to the Board by distributing the minutes of its meetings and where appropriate, by oral or written report at the next Board meeting.

5. IMPLICATIONS OF THE EVIDENCE ACT

- A. While business conducted within the Committee is not open to public participation, the Minutes of the Board may be. In these circumstances, the reports of the Community Transitions Committee should appear on the in-camera agenda and must be so identified and presented to the Board only when the Board is in-camera.



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6. COMMITTEE WORK PLAN

The Committee will prepare and follow a work plan for the committee schedule of activities.