

FH Pyxis™ ES Automated Dispensing Cabinets [ADCs] Faculty and Student User Access Request Information

**Pyxis™ MedStations™ secure 90% of the medications in a patient care area.
Only approved students and instructors may have access to and remove medications from ADCs.
Site Clinical Nurse Advisors (CNAs) or Pyxis™ Administrators provide access.**

Which sites have Pyxis™ ES? Who do I send [user access requests forms](#) to?

SITE	Email	Contact Number
<ul style="list-style-type: none"> • Abbotsford Regional Hospital • Mission Memorial Hospital 	ARHAMDS@fraserhealth.ca	604-614-7672
<ul style="list-style-type: none"> • Surrey Memorial Hospital • Jim Pattison Outpatient Care & Surgical Centre 	SMHAMDS@fraserhealth.ca	604-368-7260 604-360-5070

What do I need to know?

- Instructors and students require a **FHA Windows Login Username** and BioID fingerprint registration in order to access Pyxis™
- Please review [Faculty and Student Privilege Levels](#) for permissions and limitations related to medication administration practices
- All student/instructor information and user access request forms are found on the [Fraser Health public webpage](#)

How do I request access?

- Send user access requests/changes/cancellations to the site specific mailbox **no less than 7 days prior** to the rotation start date. (*Access exemptions:* Please see Appendix B)
 - CNAs will only accept user access request form from program/placement coordinators and/or clinical instructors

What are access and training requirements?

- **Clinical Instructors and Preceptorships students** require [Pyxis™ Basic Training](#) (#19194)
Exception: If an instructor or preceptee has completed training as an employee, CNA(s) will send information regarding their separate access
- **Clinical student groups** are required to complete the [Pyxis ES Module](#) (#32834) (Including *specialty education programs, Respiratory Therapy*) in order to obtain access. Access and BioID fingerprint registration will be provided onsite with instructors or as instructed by CNAs/Pyxis Administrators

What are the responsibilities of a Clinical Instructor?

- **Registering their own students on the cabinet**
- **Leading the orientation as they best know the students' learning needs**
 - The intention is to go through basic functions/how you're going to work together on the unit related to medication administration practices. Connect with site CNA(s) for topics to cover
- Book the training room for minimum 1 hour through the site CNA(s)

FH PYXIS™ ES AUTOMATED DISPENSING CABINET [ADC] INSTRUCTOR AND STUDENT ACCESS PROCESS

CONFIRM FHA WINDOWS LOGIN USERNAME (STUDENTS AND INSTRUCTORS)

SEND USER ACCESS REQUEST FORM TO SITE CNA(S)

**CLINICAL INSTRUCTOR
(FACULTY)**

Attends [Pyxis™ Basic Training](#) or previously worked at a Pyxis™ site

Contact site CNA(s) to book the training room for group orientation and BioID registration

CLINICAL STUDENT GROUPS

Completes [Pyxis™ ES Module](#) prior to first rotation. Presents completion certificate to instructor

PRECEPTORSHIP STUDENTS

Attends [Pyxis™ Basic Training](#) (BioID fingerprint registration)

Has attended Pyxis™ Basic Training as an employee (e.g. ESN/ESPN/ESRT) - CNA(s) will provide a separate profile

START PRECEPTORSHIP

INSTRUCTOR LEADS ORIENTATION AND BIOID FINGERPRINT REGISTRATION IN TRAINING ROOM OR IF REQUESTED, REGISTERS STUDENTS' ACCESS ON THE UNIT

PYXIS™ STUDENT ACCESS AND TRAINING

Neonatal & Pediatric Units/Mental Health/Critical Care

<input type="checkbox"/> = No access <input checked="" type="checkbox"/> = Requires Pyxis Basic Training	Clinical Student Group	Preceptorship Student	Employed Student Nurse (ESN)/Employed Student Psychiatric Nurse (ESPN)
Neonatal Intensive Care Unit (NICU)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Children’s Health Centre (CHC) -Pediatrics	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pediatric Emergency	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adolescent Psychiatric Unit	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Child and Adolescent Psychiatric Unit	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Critical Care	Only Specialty Education Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>