

IC2:0200 Leadership

1.0 PURPOSE

Leadership commitment is required to oversee and support the planning, development, implementation, monitoring and evaluation of an integrated infection control program.

2.0 DEFINITION

Leadership is required to provide direction and support changes. It involves establishing a vision, developing strategies for producing the changes needed to implement the vision; aligning people; motivating and inspiring people to overcome obstacles. This involves ensuring that goals are set for programs, establishing systems and processes for achieving those goals, and allocating resources to accomplish the goals.

3.0 GUIDELINES

- 3.1 An infection control program should be developed which incorporates the elements as outlined in IC2:0100, Table 1. The elements are the specific areas that are required to sustain an effective infection control program based on best practice.
- 3.2 The infection control program should be an interdisciplinary structure to ensure that all disciplines have a coordinated approach to prevent and control infections.
- 3.3 Standards and Guidelines should be developed to address infection control issues.
- 3.4 The responsibility for day-to-day infection control activities should be clearly defined and delegated to specific personnel.
- 3.5 An Infection Control Committee (ICC) should be developed with clear lines of accountability for addressing infection control issues facility wide.
 - The ICC should have Terms of Reference developed to guide the activities of the committee which include the following. A sample ICC Terms of Reference is provided (see IC2:0200, pg 3)
 - Purpose of the ICC
 - Functions & Responsibilities
 - Accountability
 - Membership composition and length of membership
 - Chairperson
 - Recorder/Secretary responsibilities
 - Meeting frequency and structure

Infection Control Manual – Residential Care

Part 2 – Infection Control Program Guidelines

IC2: Infection Control Program Elements

- 3.6 Annual goals and objectives should be developed to improve the infection control practices facility wide.
- 3.7 Allocation of resources to achieve the infection control goals must be included in the management planning process
- 3.8 Regular reports should be prepared on the performance of the infection control program facility wide and the opportunities for improvement identified.
- 3.9 The results of the infection control program performance and opportunities for improvement should be shared with all programs/services within the facility.

4.0 SAMPLE TERMS OF REFERENCE See IC2: 0200 Appendix I Sample Terms of Reference