

## Tool 9: Ordering Swab Collection Kits from BCCDC Public Health Microbiology and Reference Laboratory

<p><b>To Order Swab Collection Kits for Influenza and COVID 19</b></p> <p><b>Important reminder:</b> Having the nasopharyngeal swabs on hand can save a day or two when trying to confirm the cause of an outbreak</p>	<ol style="list-style-type: none"><li>1. Use the BCCDC order form found online at: <a href="http://www.elabhandbook.info/PHSA/Files/AdditionalFiles%2f2_20200529_064105_AdditionalFiles_2_20200525_063230_AdditionalFiles_2_20191021_025346_SAMPLE%20CONTAINER%20ORDER%20FORM%20-%20DCQM_Q07_4104F%201.00%20Version%206.1%20(May%202020).pdf">http://www.elabhandbook.info/PHSA/Files/AdditionalFiles%2f2_20200529_064105_AdditionalFiles_2_20200525_063230_AdditionalFiles_2_20191021_025346_SAMPLE%20CONTAINER%20ORDER%20FORM%20-%20DCQM_Q07_4104F%201.00%20Version%206.1%20(May%202020).pdf</a><ol style="list-style-type: none"><li>a. Outbreak Kits &gt; Influenza Like Illness</li></ol></li><li>2. Complete the order form</li><li>3. Scan the completed order form</li><li>4. E-mail the scanned order form to <a href="mailto:kitorders@hssbc.ca">kitorders@hssbc.ca</a> or fax to 604-707-2606</li><li>5. Have available secondary packaging according to TRANSPORTATION OF DANGEROUS GOODS SPECIMENS (<a href="#">Tool 12: Transportation of Dangerous Goods Information for Fraser Health and BCCDC Laboratories</a>)</li></ol>
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**If you are having difficulty obtaining your Swab Collection Kits, please inform your Public Health Contact ([Tool 2](#))**

### NOTE:

- Each *Influenza-Like Illness Outbreak Kit* has six nasal swabs (each swab with its own viral transport medium)
  - One Influenza-Like Illness Outbreak Kit is usually enough for an outbreak
- Use the same process to Re-Order another Influenza-Like Illness Outbreak *Kit* if you have used the swabs from your initial kit
- Check and record expiry date on the Viral Transport Medium vial when you receive your *Influenza-Like Illness Outbreak Kit* if the viral transport medium expires, reorder a new Kit from BCCDC PHSA Laboratories
- **Rush Orders:** Orders must be placed by 1130 am for same day delivery. Please indicate courier name and account number on the form.
- Orders are processed Monday-Friday 0830-1630