



### INFECTION CONTROL REQUIREMENTS

Y	N	N/A		Y	N	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hands are washed before and after each client/treatment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Instruments cleaned with soap and warm water, rinsed and intermediate or high-level disinfected after each client
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Clients wash their hands prior to nail treatment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Instruments that break the skin during a procedure are cleaned and sterilized after each client
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Client's nails are examined for infection prior to offering service (nail service is not provided to client(s) who have signs of a nail infection)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Re-useable tools stored in a clean, covered container when not in use
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Single-use instruments disposed after each client	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oil-based products not used in the footbath or on client's feet or legs before use of footbath
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Single-use blades placed in puncture-resistant, leak-proof container with a tight-fitting lid and properly labeled with biohazard sign after each use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Towels laundered after each client

### CLEANING & DISINFECTING FOOTBATHS

Y	N	N/A		Y	N	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>The following steps are followed after each client:</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jets activated and flushed for at least 10 minutes
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Footbath is completely drained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Footbath drained and wiped dry
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Footbath basin washed with detergent and water, brushed to remove dirt, and rinsed with water	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Screen and drain plug removed from footbath at end of the day. Items cleaned with detergent and brush then soaked in disinfectant. Screen and drain plug replaced
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Footbath refilled with lukewarm water just above the jets				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved disinfectant added to the water in the footbath (manufacturer's directions followed to prepare disinfectant solution)				

### SANITATION & MAINTENANCE

Y	N	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Work area(s) clean, tidy, free of clutter and well lit
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Work contact surfaces cleaned and disinfected with a low level disinfectant after each client (e.g. 1:500 dilution bleach to water)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Work surfaces covered with a clean, single-use covering (e.g. towel) during each client service
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chemical bottles and other supplies are labeled

### GENERAL REQUIREMENTS

Y	N	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All surfaces are constructed of smooth, non absorbent and non porous material
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Handwash sink(s) located near work area(s)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Handwash sink(s) equipped with hot and cold running water, liquid soap in a dispenser and single-use hand towels
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Premises equipped with sink(s) for cleaning of equipment/instruments

**Table 1: List of Disinfectants Used**

	Low Level Disinfectant	Intermediate Level Disinfectant	High Level Disinfectant
Trade Name			
Active Ingredient			
Minimum Contact Time			

Trade Name			
Active Ingredient			
Minimum Contact Time			

**Table 2: Disinfection Levels & Examples of Commonly Used Product Trade Names**

Level or Disinfection	Examples of Trade Names
High-Level Disinfection	Cidex OPA, MetriCide, Accel CS 20 7%, Rapicide PA, Steris 20, Steris Resert, HLD 5, Optim CS 20, Sporox, 6.15% Ultra Clorox Professional bleach (5000 ppm)
Intermediate-Level Disinfection	BioMERS, BioSURF, BM-6400, Instrubex-E, SEPTeFX, tbMinuteman, T36 Disinfex, AccelTB 5.25-6.15% household bleach (1000ppm)
Low-Level Disinfection	Barbicide, Marvicide, Zepamine-A, Environ™ LpH™, Lysol chemicals, Virox 5 concentrate, Carpe Diem, Supergermiphene, Quat based antiseptic towelettes, Virox 5, Accel Surface cleaner, Germicide-3 Disinfectant Cleaner, Cavicide, BioTEXT, Gamut Plus, 7D TEXT 5.25-6.15% household bleach (100ppm)

Source: Guidelines for Personal Service Establishments – July 2012 Health Protection Branch, Ministry of Health

**Table 3: Preparing Household Bleach as a Disinfectant**

Disinfection Level Required	When to Use	*How to Mix Bleach Solution
<b>HIGH LEVEL</b> 1:10 dilution of bleach** (1 part bleach: 9 parts water) ≥ 5000 ppm <b>Must have DIN and indicate HLD on label.</b>	<b>SEMI-CRITICAL</b> Instrument/equipment that comes into contact with non-intact skin or mucous membrane but ordinarily does not penetrate it <b>Note:</b> Also used to clean surfaces following contact with blood or body fluids or where sterilization is not possible.	100 ml bleach with 900 ml water; makes one liter of solution <b>Or</b> ½ cup. bleach with 4 cups water
<b>INTERMEDIATE LEVEL</b> 1:50 dilution of bleach** (1 part bleach: 49 parts water) ≥ 1000 ppm	<b>SOME NON-CRITICAL</b> Instrument/equipment that, during routine use, only contact intact skin, but may accidentally contact non-intact skin or receive blood or bodily fluid splatter	20 ml bleach with 980 ml water makes one liter of solution <b>Or</b> 4 tsp. bleach with 4 cups water
<b>LOW LEVEL</b> 1:500 dilution of bleach** (1 part bleach: 499 parts water) ≥ 100 ppm	<b>NON-CRITICAL</b> Instrument/equipment that does not directly contact the client or that contacts only intact skin during routine use <b>Note:</b> These items do not contact blood or body fluids. May be used for routine housekeeping.	5 ml bleach with 2 ½ L water <b>Or</b> 1 tsp. bleach with 10 cups water

Source: Guidelines for Personal Service Establishments – July 2012 Health Protection Branch, Ministry of Health

**Table 4: Disinfection/Sterilization Levels For Common Manicure/Pedicure Instruments/Equipment**

*Single-Use Disposable Items Discard after Use	Low-Level Disinfection for Non-critical Item(s)	Intermediate- Level Disinfection for Non-critical Item(s)	High-Level Disinfection for Semi-critical Item(s)	Sterilization for Critical Item(s)
Emery boards (paper or foam); nail files; foam sandals; toe separators; pedicure blades; disposable applicator for styptic product; paraffin wax; manicure drill; sanding bands; manicure, pedicure burs; disposable cuticle pushers	Treatment beds; client chairs; benches; work tables; neck & arm rests; table tops & counters; manicure trays; manicure UV-light cabinets	Manicure/ pedicure bowls; pedicure footbaths (must remove and disinfect the filter as well as the bowl for re-circulating types)	Nail clippers/ nippers; cuticle Scissors; cuticle pushers; drill bits; rasp callus remover (non-porous)	

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**Additional Notes:** \_\_\_\_\_