

# **BC Provincial Correctional Centre**

## **Referral Checklist**

### **Paper work**

- Fill out ALL sections of the referral (please answer even if “No” or “N/A”)
- Client and referral signatures completed on page 6
- Early Exit Transition Plan signed and completed
- Release date is provided – MUST be within 90 days of this referral submission
- Funding confirmation included (i.e. MSDPR, GA#, Confirmation of Income form)
- Pharmacare confirmation (i.e. MSP - Plan C,G)
- Provide the contact information of the Community Transition Team (CTT) that will be responsible for supporting the client in the Fraser Health region. Include this in the section “Referral Source”

- If applicable, any hospital consults and reports in the last 6 months, if the client has received services or was admitted for an inpatient stay.

### **Corrections information/ considerations**

- Client is not in pretrial or remand situation
- All court orders must be provided for review (i.e. probation orders, CSO, bail orders, etc.)
- Court orders cannot have any of the following:
  - House arrest conditions including electronic monitoring
  - Curfew conditions
  - Court imposed substance use treatment
  - Community escort conditions
  - Specific residency requirements at a program site
  - Intermittent sentences (i.e. weekend jail)
  - Inflexible reporting (i.e. face to face only)
- Future court dates should not interfere with program participation (can be evaluated on a case-by-case basis)
- Release from custody does not rely solely on acceptance for admission from a Residential Substance Use Program