

Fraser Health Long Term Care and Assisted Living Influenza and COVID-19 Immunization Tool Kit

This document outlines the process and standards when providing publicly funded COVID-19 and influenza immunizations. This document is to be used in conjunction with the [BCCDC Immunization manual](#), [BCCDC Immunizer practice standards](#) and training.

Education and Resources	
BCCDC Education	BCCDC Immunization Course Website
COVID-19 Resources	<ul style="list-style-type: none"> BCCDC COVID-19 Vaccine Eligibility guidelines BCCDC's Toolkit for Health Professionals BCCDC individual vaccine product pages in the BCCDC Immunization Manual
Influenza Resources	<ul style="list-style-type: none"> BCCDC Seasonal Influenza Update BCCDC Seasonal Influenza Vaccine Eligibility guidelines BCCDC individual vaccine product pages in the BCCDC Immunization Manual
Public Health Consults	<p>Non-urgent question about immunization products you are providing</p> <ul style="list-style-type: none"> Call your local public health unit to speak to a public health intake nurse. If there is no answer, leave a voicemail with as many details as possible and the intake nurse will get back to you within 3 business days. If you have an urgent question (client coming in within 3 business days), please state this is an urgent request in your voicemail.

Vaccine Ordering – Ordering from Public Health	
For Adults, Covid-19, Influenza and Prevnar 20 can be given at the same time, please co-administer whenever possible	
Covid-19, Influenza and Prevnar 20	LTC/AL/IL order via Checkbox (https://fhobservatory.checkbox.ca/pph-vaccine-requests) from the local Public Health Unit

Documentation	
<p>All immunizations need to be documented and tracked within ImmsBC</p> <p>Every facility should be onboarded to ImmBC and have the appropriate staff members obtain access and complete the training.</p> <ul style="list-style-type: none"> Ensure Clerks and/or immunizers have ImmsBC access 	
Pre Clinic Survey	<p>Please ensure for fill out your pre-clinic survey by Oct 14, 2025</p> <p style="text-align: center;">Pre clinic survey</p>
Documentation Report Form	<ol style="list-style-type: none"> There is a combined Influenza and COVID-19 entry form available for your sites to use <ol style="list-style-type: none"> Pulse FHA immunization resources Immunization resources for community vaccine providers website <ol style="list-style-type: none"> Under The “Reporting” drop down ☑ Fraser Health facilities For sites supported by Pharmacy, please remind the pharmacy partners to follow documenting all immunizations under the LTC/AL/IL SDL while selecting their pharmacy as the billing location. For resident immunization, please select the reason for immunization of “LTC or AL Resident”
Post Clinic Survey	Please ensure the post clinic survey is completed within 24 hours of your clinic. This information is required for Ministry of Health reporting. Post clinic survey

Storage and Handling	
All Vaccine	<p>Thawed vaccine is to be kept between 2°C – 8°C in a temperature monitored refrigerator or correctly packed cooler. ** Factor in the (+/-) accuracy range of the thermometer in use **</p> <p>→ If vaccine will be in a cooler for more than 4 hours, it MUST BE TEMPERATURE Monitored</p> <ul style="list-style-type: none"> • BCCDC Vaccine Management website • BCCDC Immunization Manual – Appendix E – Management of Biologicals
COVID-19	<p>The BCCDC Immunization manual – Part 4 Biological Products COVID-19 pages will be updated to reflect the new COVID-19 vaccine products</p> <ul style="list-style-type: none"> • Historically, un-punctured COVID-19 vaccine vials contain multiple doses and are fridge stable (2°C - 8°C) for roughly one month • Review these product pages for the “<i>Must be used within ___ hours after vial puncture</i>” guidelines <p>Refer to the BCCDC Immunization manual – Part 4 Biological Products COVID-19 pages for up to date and accurate COVID-19 vaccine product guidelines</p>
Cold Chain Incidents	<p>Any vaccine exposure to temperatures outside of the +2°C to +8°C range requires immediate action</p> <ul style="list-style-type: none"> • Refer to the COLD CHAIN INCIDENT (CCI) resources section of FHA website Immunization Resources for Community Vaccine Providers

Workplace vaccination for staff and medical staff	
Staff Immunizations	<p>Vaccine supply is available to staff immunizations, please order staff immunizations with your resident supply</p> <p>Please ensure staff immunizations are documented with a reason of immunization of “Student/Health Care Professional”</p>

Additional Support & Quick Links	
Cold Chain Incidents	Refer to the COLD CHAIN INCIDENT (CCI) resources section of FHA website Immunization Resources for Community Vaccine Providers
Adverse Event Following Immunization (AEFI)	Refer to the Adverse Event Following Immunization (AEFI) section of FHA website Immunization Resources for Community Vaccine Providers
Immunization Logistics Team Contact	immunizationlogistics@fraserhealth.ca
Additional Immunization Resources	<p>ALL Vaccine</p> <ul style="list-style-type: none"> • BCCDC Immunization Manual – Biological Products Pages • BCCDC Vaccine Management • FHA website Immunization Resources for Community Vaccine Providers
All Topics	FHA external website Immunization resources for community vaccine providers
FHA Pulse Resources	<ul style="list-style-type: none"> • Vaccine Management and Resources • Respiratory Immunization Resources