

Acute Care Orientation (ACO) Prerequisite Checklist

Welcometo Fraser Health

In accordance with workplace safety statutes and accreditation requirements, please complete the prerequisite activities as indicated (if not already completed).

Professions	Activities	ndicated (ii not already completed	Required by
Employees new to acute care	Violence	New Employee Required Learning Staff who provide care to people we serve Staff who perform non-clinical support services	Prior to first shift in the practice area
	Prevention Education	Contact your manager about any additional training you might need.	Complete additional training no later than 6 weeks from the date you start working, if required.
	Report immunizations at: • MyHealth.fraserhealth.ca, or • healthandsafety.healthcarebc.ca, or • 1-866-922-9464		Within 2 weeks of hire date
	Fit-testing (required yearly) To learn about your fit-testing requirements: Visit MyHealth.fraserhealth.ca. Contact your manager.		Prior to providing care for patients requiring: • Airborne precautions • Aerosol generating procedures
Nurses attending Nursing Clinical Skills	Alaris Pump Competency Assessment (online module, to be completed every 2 years) Step 1: Introduction Step 2: Alaris pump module and quiz		Prior to attending Nursing Clinical Skills or prior to administering fluids or medications via Alaris pump (whichever comes first)
	Peripheral Intravenous Initiation (online module)		Prior to attending Nursing Clinical Skills or prior to inserting a PIV (whichever comes first)*
	Safe Transfusion Practice: Second Edition (online module)		Prior to attending <i>Nursing Clinical Skills</i> , or prior to taking part in transfusing blood or blood products (whichever comes first)
RNs attending Central Line Care and Maintenance	Central Venous Catheters (online module)		Prior to attending Central Line Care and Maintenance or prior to maintaining a central line (whichever comes first)*

^{*} New employees **with** experience inserting PIVs or maintaining CVCs in a different health authority or as a student in FH may perform the skills with the support of a mentor, prior to attending the associated ACO session. New employees **without** these experiences must attend the associated ACO session, prior to performing the corresponding skill(s).

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Note: Participants who do not attend the whole session are required to reschedule. Contact your business support assistant (BSA) to reschedule.

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Delivery	Education Session	Audience	Hours			
Virtual* (Zoom)	Fraser Health Overview	Acute Care Interprofessionals	0800-1200			
Virtual* (Zoom)	Nursing Practice & Protocols	Acute Care Nurses: ESNs, ESPNs, LPNs, RNs, RPNs (if required by practice area)	0800-1200			
In person	Nursing Clinical Skills (morning)	Acute Care Nurses: LPNs, RNs, RPNs (if required by practice area) RPNs who do not require PIV initiation attend from 0930-1200.	0800-1200			
In person	Central Line Care & Maintenance (afternoon)	Acute Care RNs (if required by practice area)	1230-1600			

^{*} For virtual sessions, expect the Zoom link 1 business day prior to the session.

Zoom link is sent to the email address in the Learning Hub account used to register you for ACO.

ACO registration information:

New employees:

- can start on their unit prior to attending ACO (with some limitations: see requirements on page 1).
- can attend ACO sessions out of sequence.
- cannot reschedule themselves. To reschedule any ACO session, contact your business support assistant (BSA).

To request payment for attending ACO:

Print or email your certificate as proof of completion. Find the certificate in your LearningHub learning history. Present the certificate to your program clerk (time keeper) and manager or designate.

See the <u>Acute Care Orientation</u> website for resources:

- Information about ACO sessions:
 - Participant resources
 - Zoom instructions
 - Parking instructions
- Instructions to set up your LearningHub account

Questions? Contact:

- Your business support assistant (BSA), or
- The ACO team: AcuteCareOrientation@fraserhealth.ca

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