Changes to Advance Care Planning & Medical Order for Scope of Treatment Policy & Forms

Documentation Algorithm for Long Term Care (LTC) and Assisted Living (AL)

- For all Owned and Operated and Affiliated homes
- 1. New resident from community with existing ACP forms:

Note: ACP forms include MOST, ACP Record, Identification of Substitute Decision Makers

Review ACP forms received in admission/transfer package.

Review information in EMR (Meditech, UCI, or CareConnect*). Ensure MOST designation has been ordered and all documents scanned.

If EMR is up to date:

File forms in greensleeve in client chart. No other action required at this time.

If EMR is not up to date:

Fax ACP forms to the Fraser Health central fax line (604-587-3748), then file in greensleeve in client chart.

2. Residents who move-in or transfer from acute care with existing ACP forms:

Review forms received in admission/transfer package. File in greensleeve in client chart.

3. ACP form updates, care conferences and new residents with no existing ACP documents:

Complete relevant ACP forms and fax to the Fraser Health central fax line (604-587-3748). File in greensleeve in client chart.

For more information:

- o ACP Resources Pulse (Internal Pulse Site)
- o Forms and Quick Reference Guides (External Medical Staff Site)
- Locating Documents in Meditech, UCI & CareConnect (External Medical Staff Site)

For questions or queries contact:

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