

Purpose: This document provides direction to all facilities and services in Fraser Health on how to screen all staff and medical staff for COVID-19 like signs and symptoms or exposure risk factors with the goal of decreasing the risk of COVID-19 exposure and spread in the workplace.

Scope: This document is applicable to all Fraser Health operated facilities as well as Fraser Health affiliated and unaffiliated, licensed providers and registered providers. This includes acute care facilities, community clinics and settings, Fraser Health owned and operated and affiliated long-term care (LTC), mental health and substance use, and assisted living (AL; including overnight respite) settings. It also applies to staff in corporate and office settings. All staff and medical staff in these settings are required to complete staff screening each shift as outlined in this guideline and as directed by their manager.

References: [BCCDC COVID-19 Testing Guidelines for British Columbia](#); [COVID-19 Laboratory Testing Guidelines \[KYI\]](#); [BCCDC COVID-19 IPC Guidance for Long Term Care and Assisted Living](#); [BCCDC COVID-19 Self-Monitoring \[Poster\]](#); [WorkSafeBC Worker Health Checks \[Webpage\]](#); [BCCDC Outbreak Management Protocol for Acute Care, Long-Term Care and Seniors' Assisted Living Settings](#)

Guiding Principles

- All staff and medical staff are required to complete the mandatory COVID-19 staff screening as outlined in this document. Screening must be completed each shift. The staff screening process outlined below ensures that employees are screening and documenting their daily health checks as per [WorkSafeBC](#) requirements.
- Staff screening is required prior to or at the beginning of each shift. Screening processes may look different based on the work area. See the Approved Staff Screening Processes below.
 - **Specific to LTC/AL:** Active screening is required as per the guidance in the [BCCDC Outbreak Management Protocol for Acute Care, Long-Term Care and Seniors' Assisted Living Settings](#). A second screening is required approximately halfway through each shift during an outbreak or when on enhanced monitoring.
- Staff should actively self-monitor for any symptoms related to COVID-19 during their shift. If symptoms develop, staff should self-isolate at home and follow the absence reporting process for their work area. Staff should seek medical attention and get tested for COVID-19 in accordance with provincial testing guidelines.
- Staff must not come to work if they have any COVID-19 symptoms or if they have been advised to self-isolate by Public Health or the Canada Border Services Agency. Staff should be directed to be tested for COVID-19 when presenting with COVID-19 like symptoms.
 - Staff must avoid the use of fever-reducing medications (e.g., acetaminophen, ibuprofen) as much as possible because these medications can mask early symptoms of COVID-19.

Approved Staff Screening Processes:

1. Staff complete one of two screening forms, based on the process established in their work area.
 - I. [COVID-19 Facility Entrance Staff Screening Form](#): for active screening that occurs at the entrance to a facility, or;
 - II. [COVID-19 Unit/Department Staff Screening Form](#): for screening that occurs on-unit or in a work area

2. Fraser Health staff complete a self-screen survey using the online portal established for their work area. Online portal includes either the [Fraser Health COVID-19 Health Check](#) or the [Community Health Professional COVID-19 Self-Screen](#). Staff in corporate and office settings must use the [Fraser Health COVID-19 Health Check](#), note this is only accessible from a computer with access to the Fraser Health Intranet.

Managers/supervisors must ensure that staff screening is being completed and that any staff not meeting the entry requirements are supported in leaving the worksite immediately.

Managers/supervisors must store the completed screening forms in a secure area. Forms can be destroyed after 28 days. Managers with staff using the Fraser Health COVID-19 Health Check can run a [report](#) accessed through the Management Center employee reports page to confirm staff are completing the COVID-19 Health Check as applicable.

Temperature Screening

- In order to monitor for fever symptoms, temperature screening is required as part of the staff screening process in LTC/AL facilities. * It is optional in all other areas.
- Temperature values should not be read aloud and should not be recorded.

**Fever ($\geq 38^{\circ}\text{C}$) or a temperature that is above normal for that individual without other known cause. This does not include fevers with a known cause, such as urinary tract infection.*