

**Purpose:** This document provides direction to all facilities and services in Fraser Health to screen all staff and medical staff for COVID-19 like signs and symptoms or exposure risk factors with the goal of decreasing the risk of COVID-19 exposure and spread in the workplace.

**Scope:** This document is applicable to all Fraser Health operated facilities as well as Fraser Health affiliated and unaffiliated, licensed providers and registered providers. This includes Acute Care facilities, community clinics and settings, and Fraser Health operated and affiliated Long-Term Care, Mental Health and Substance Use, and Assisted Living (including overnight respite). It also applies to staff in corporate and office settings. All staff and medical staff in these settings are required to complete staff screening each shift as outlined in this guideline.

**References:** [BCCDC COVID-19 Testing Guidelines for British Columbia](#); [COVID-19 Laboratory Testing Guidelines \[KYI\]](#); [BCCDC COVID-19 IPC Guidance for Long Term Care and Assisted Living](#); [BCCDC COVID-19 Self-Monitoring \[Poster\]](#)

### Guiding Principles:

- All staff and medical staff are required to complete the COVID-19 staff screening as outlined in this document. Screening must be completed each shift.
- Staff screening is required at the beginning of and at approximately halfway through each shift (for shifts longer than 4 hours). Screening process may look different based on the work area.
- Staff should not work if they have any COVID-19 symptoms or if they have been advised to self-isolate by Public Health or the Canada Border Services Agency. Staff should be directed to be tested for COVID-19 when presenting with COVID-19 like symptoms.
  - Staff must avoid the use of fever-reducing medications (e.g., acetaminophen, ibuprofen) as much as possible because these medications can mask early symptoms of COVID-19.

### Approved Staff Screening Processes:

1. Staff complete one of two screening forms, based on the process established in their work area.
  - I. COVID-19 Facility Entrance Staff Screening Form: for screening that occurs at the entrance to a facility, or;
  - II. COVID-19 Unit/Department Staff Screening Form: for screening that occurs on-unit or in a work area
2. Staff complete a self-screen survey using the online portal established for their work area. Online portal examples include the [COVID-19 BC Self-Assessment Tool](#) or the [Community Health Professional COVID-19 Self-Screen](#). Staff in corporate and office settings must use the [COVID-19 BC Self-Assessment Tool](#).

Managers/supervisors must ensure that staff screening is being completed and that any staff not meeting the entry requirements are supported in leaving the worksite immediately.

Managers/supervisors must store the completed screening forms in a secure area. Forms can be destroyed after 28 days.

### Temperature Screening:

- In order to monitor for fever symptoms, Temperature screening is required as part of the staff screening process for staff working in long-term care facilities.\* It is optional in all other areas.
- Temperature values should not be read aloud and should not be recorded.

\*Fever ( $\geq 38^{\circ}\text{C}$ ) or a temperature that is above normal for that individual without other known cause. This does not include fevers with a known cause, such as urinary tract infection.