Fraser Centre Research Support Award for

Patient-Oriented Research

Application Form

Note: Patient representatives are part of the review committee ― please ensure writing is in clear, accessible language. See guidelines for details and submit application via email to [blapietr@sfu.ca.](mailto:blapietr@sfu.ca.) Applications (including application form, signature sheet and all other appendices) should be submitted as a single PDF file.

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| **Project Title** |
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| **Principal Applicant(s)**  For each principal applicant, list name, job title and institutional affiliations (if applicable), and role on team (specify if patient partner, academic researcher, health practitioner, or decision-maker). See guidelines for more information about designation of principal applicants.  \*Choose one person to serve as the administrative contact (i.e. Nominated Principal Investigator) and include their contact information: address, phone number, email address. Indicate this person with an asterisk (\*) |
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| **Co-Applicants**  For each co-applicant, list name, job title and institutional affiliations (if applicable), and role on team (specify if patient partner, academic researcher, health practitioner, or decision-maker) |
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| **Administering Institution**  List the institution that will administer the award and prepare financial reporting on behalf of the applicants. Include name and contact information of financial officer that will oversee award administration. (Note: this information can be obtained from an organization’s research office: Fraser Health applicants contact Ashley Kwon at [ashley.kwon@fraserhealth.ca](mailto:ashley.kwon@fraserhealth.ca); SFU applicants contact SFU Office of Research Services at ors@sfu.ca.) |
| **Name of Institution:**  **Institutional Official Responsible for Approving Applications**  **Name of Official:**  **Signature of Official:**  **Name of Financial Officer:**  **Address:**  **Phone number:**  **Email address:** |

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| **Overview (750 word limit)** |
| **Background (500 word limit)**  Provide a summary of your research project on which this proposal is based, including a short review of the current literature, your research findings and the evidence gap in the literature, practice and/or policy that you wish to address. Include a description of applicability of your findings in Canada, and if possible, in BC.  State whether your research project was funded, and if so, whether any portion of those funds were allocated to hiring a research assistant. |
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| **Justification and Goals (250 word limit)**  Describe your need for research assistance on this project. What goals do you hope to achieve by acquiring additional assistance on this project? Include a description of how your team will provide mentorship and training to build capacity in patient-oriented research. (List specific research assistant activities in the Activity Plan section below, not in this section.) |
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| **Activity Plan (500 word limit)** |
| **Activities (250 word limit)**  List and describe the activities and tasks that will be carried out by the student research assistant. Include milestones / target dates. |
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| **Engagement Strategy (250 word limit)**   1. State how the proposed activity is patient-oriented (done in partnership with patients, answers research questions that matter to patients, and aims to improve health care). Refer to the IAP2 levels of engagement (see Table 1 in guidelines). 2. Describe what stakeholders will be or are already engaged on this project and the method of engagement. 3. If some team members and stakeholders are yet to be recruited, describe the recruitment plan. |
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| **Budget (250 word limit)**  **\*\*see list of eligible / ineligible expenses in award guidelines**  Provide a list of expenses, including relevant calculations, and total budget requested.  (e.g., for staff: hourly rates + benefit rates x number of hours worked = total cost)  Use the following section headings:  Personnel  Engagement Activities  Include a justification for each expense.  Please note that SPOR recommends that patients be fairly compensated for their contribution. Please consult Bev Pomeroy ([beverly.pomeroy@fraserhealth.ca](mailto:beverly.pomeroy@fraserhealth.ca)) for information regarding patient compensation. |
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| **Appendices**  Attach, in the following order:   * References (use APA format) * Team member descriptions: for each applicant, attach 1 page (500 words max.) describing their expertise as pertains to their role in the proposed planning activity. Academic researchers can use a CIHR Biosketch Common CV. * Optional: Letters of collaboration (from stakeholders you intend to partner with or include in your engagement activity) |