Fraser Centre Yɑ:y̓əstəl̓ Award for Indigenous Health Research

Application Form

Note: Patient/community representatives are part of the review committee ― please ensure writing is in clear, accessible language. See guidelines for details and submit application via email to [blapietr@sfu.ca.](mailto:magdalena.newman@fraserhealth.ca) Applications (including application form, signature sheet and all other appendices) should be submitted as a single PDF file.

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| **Project Title** |
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| **Principal Applicant(s)**  For each principal applicant, list name, job title and institutional affiliations (if applicable), and role on team (specify if Indigenous community partner, academic researcher, health practitioner, decision-maker/policy-maker, or community organization staff).  Notes:   * community organization staff cannot normally take the place of Indigenous community partners * choose one person to serve as the administrative contact (i.e. Nominated Principal Investigator) and include their contact information: address, phone number, email address. Indicate this person with an asterisk (\*) |
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| **Co-Applicants**  For each co-applicant, list name, job title and institutional affiliations (if applicable), and role on team (specify if Indigenous community partner, academic researcher, health practitioner, decision-maker/policy-maker, or community organization staff) |
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| **Administering Institution**  List the institution that will administer the award and prepare financial reporting on behalf of the applicants. Include name and contact information of financial officer that will oversee award administration. (Note: this information can be obtained from an organization’s research office: Fraser Health applicants contact Ashley Kwon at [ashley.kwon@fraserhealth.ca](mailto:ashley.kwon@fraserhealth.ca); SFU applicants contact SFU Office of Research Services at ors@sfu.ca.) |
| **Name of Institution:**  **Institutional Official Responsible for Approving Applications**  **Name of Official:**  **Signature of Official:**  **Name of Financial Officer:**  **Address:**  **Phone number:**  **Email address:** |
| **Overview (750 word limit)** |
| **Background**  State the problem/issue, including relevant statistics (e.g., prevalence, incidence, impact on the Indigenous community, or health care system, etc.), brief summary of relevant studies and evidence, the evidence gap in the literature, practice, or policy. Include the extent of the problem in BC and Canada. **(500 word limit)** |
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| **Objectives**  List objectives of the planning and research activities. Objectives should be specific, measurable and achievable. Include a research question if known (Note: this should be stated in the form of a question). **(125 word limit)** |
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| **Significance and Benefit of Proposed Planning and Research Activity**  What will this project achieve? Who will it benefit? What system(s) might it impact? **(125 word limit)** |
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| **Activity Plan (1375 word limit)** |
| **Activities (1000 word limit)**  List and describe the planning and research activities that will be carried out to achieve proposed objectives. Include milestones / target dates: a project timeline or Gantt chart is recommended. For events such as planning workshops, include a tentative agenda. For pilot/feasibility projects, include a description of the methods to be used. |
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| **Engagement Strategy (250 word limit)**   1. Describe what stakeholders will be engaged and the method of engagement. 2. Describe how stakeholders and team members will contribute to the planning and research activities and how decisions will be made. Refer to the IAP2 levels of engagement (see Table 1 in guidelines). 3. State how the proposed activity is patient-oriented (done in partnership with patients, answers research questions that matter to patients, and aims to improve health care). 4. If some team members and stakeholders are yet to be recruited, describe the recruitment plan. |
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| **Future Plans (125 word limit)**  Outline activities that will occur following the end of this funding. Hint: include the deliverable for this funding opportunity. |
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| **Budget (1000 word limit)**  **\*\*see list of eligible / ineligible expenses in award guidelines**  **\*\*use the budget Excel file template provided**  Provide a list of expenses, including relevant calculations, and total budget requested.  (e.g., for staff: hourly rates + benefit rates x number of hours worked = total cost)  (e.g., for supplies: cost per unit x # of units = total cost).  Use the following section headings:  Personnel  Services  Supplies  Travel  Other  Include a justification for each expense.  Please note that SPOR recommends that patients/community members be fairly compensated for their contribution. Please consult Bev Pomeroy ([beverley.pomeroy@fraserhealth.ca](mailto:beverley.pomeroy@fraserhealth.ca)) for information regarding patient/community member compensation.  If resources from other sources will be used to complement specific expenses funded by the Yɑ:y̓əstəl̓ award, those resources must already be in place and project activities proposed here must not be dependent on receiving additional resources. This is to ensure that the proposed project is feasible with the resources available to the team. |
| **Appendices**  Attach, in the following order:   * References (use APA format) * Team member descriptions: for each applicant, attach 1 page describing their expertise as pertains to their role in the proposed planning and research activity. Academic researchers can use a CIHR Biosketch Common CV. * Letters of Collaboration from Indigenous communities partnering on this application * Letters of Collaboration from other organizations (if applicable) |