



# Hand Hygiene Audit Form

Form Updated August 26, 2020

Facility				Unit		
Observer Name				Date/Time		
<b>HCP GROUP</b>	<b>HCP DISCIPLINE</b>					
Direct Care	RN/RPN	LPN	Care Aide	Student Nurse	ESN	NP
Physicians	MD	Med Student/Resident				
Clinical	Lab Personnel	Dietitian	Pharmacist	Social Worker	Medical Tech.	Renal Tech.
	Physiotherapist	Occ. Therapist	Resp. Therapist	Rec. Therapist	Rec. Aide	Rehab Assist.
	SLP	Porter				
Other	Housekeeping	Food Services	Unit Clerk	Maintenance	Volunteer	

[illegible]

## How to Complete the Hand Hygiene Audit Form

- Complete observer data fields: **Facility** name, **unit** name, **observer** name and both **date/time**.
- Use one observation line to record one hand hygiene moment.
- Complete each field/section of the observation line.
  - Identify the specific **discipline** of the health care provider.
  - Identify one of the four **hand hygiene moments** for each observation (Figure 1).
    - Before Patient or Patient Environment Contact
    - Before Aseptic Procedure
    - After Body Fluid Exposure Risk
    - After Patient or Patient Environment Contact
  - Identify the type of **hand hygiene** used for each observation e.g. Soap, ABHR, miss.
  - Indicate whether the health care provider had inappropriate nails (nail polish, artificial nails, extenders and/or nail jewellery), wore rings (other than wedding bands) and wristwear (including watches).
  - If healthcare provider missed a hand hygiene moment, indicate a **reason for missing** by selecting one of the descriptions from below (Table 1).



Figure 1: The 4 Moments for Hand Hygiene

Table 1: Reasons for Misses

#	Description	Definition
1	No hand hygiene before patient care	Missed hand hygiene before providing patient care
2	No hand hygiene after patient care	Missed hand hygiene after providing patient care
3	Contact between patients/patient environments	Missed hand hygiene after contact with one patient/patient environment and then contact with another patient/patient environment
4	Contact with clean linen closet	Missed hand hygiene before contact with clean linen closet
5	Contact with curtains	Missed hand hygiene after contact with curtains
6	Contact with object(s)	Missed hand hygiene after contact with contaminated object between patient(s) or patient environment(s)
7	Improper technique	Hand hygiene was performed with complete disregard for proper technique
8	Contaminated procedure on same patient	Failure to use aseptic technique before performing a clean procedure on the same patient
9	Donning of gloves	Missed hand hygiene before putting on gloves
10	Doffing of gloves	Missed hand hygiene after removal of gloves
11	Donning of personal protective equipment	Missed hand hygiene before use of personal protective equipment (aside from gloves)
12	Removal of personal protective equipment	Missed hand hygiene after use of personal protective equipment (aside from gloves)
13	Before dispensing medication	Missed hand hygiene before providing medication to a patient
14	After providing medication	Missed hand hygiene after providing medication despite patient contact
15	Other	A special case in which none of the other reasons for misses is applicable but is more complex than a simple miss

## Guidelines for Hand Hygiene Observations

- Record only on what you observe – do not make observations based on assumption or at someone's word.
- Do not record more than 5 observations for each individual HCP.
- The minimum number of observations required for a site/unit during a fiscal (monthly) period is 25 observations.
  - The total number of observations can be spread out across the fiscal period.
  - More audits/observations may be required during alerts and outbreaks.
- Provide in-the-moment feedback to HCPs if the situation is appropriate.