

Second dose of COVID-19 Vaccine Clinic Process for assisted living tenants, starting week of February 7

What is happening?

To protect our vulnerable populations and ensure your onsite second dose COVID-19 vaccine clinic is effective in reaching as many tenants as possible, your immediate assistance is required. **Please read this memo carefully and complete each step outlined below:**

- In B.C., the second dose of vaccine for COVID-19 is being scheduled for around 42 days following the first dose. We are now starting to schedule the second dose of Pfizer COVID-19 vaccine for assisted living tenants.
- The LTC-AL Vaccine Coordinators will call you shortly with the tentative date and time of the second dose COVID-19 vaccination clinic for your site. The coordinators will confirm the date with you, 3 – 4 days in advance.
- You do not need to collect tenant/substitute decision-maker consent for their second dose of COVID-19 vaccine, as their initial consent covers the vaccine series.
- Note: Sites in a declared COVID-19 outbreak or with neighborhoods on enhanced monitoring following a COVID-19 exposure, please review the [Fraser Health Medical Health Officers' recommendations for providing COVID-19 vaccine in LTC/AL/IL outbreak settings](#) to determine your approach to offering COVID-19 vaccine to tenants who may be eligible.
- The security risk related to onsite COVID-19 vaccination clinics is considered to be low. Please refer to [COVID-19 Vaccine Secondary Site Security Considerations](#) if you have a security concern.

Immediate action required:

To maximize capacity to vaccinate tenants at your site you will need to identify and assemble a site-based team of immunizers who will work with the Fraser Health team on the day of your scheduled clinic(s). Your immunizers will need to have completed the education as outlined by the [BC Centre for Disease Control](#) and have demonstrated competency in providing immunizations.

1. Please do **one or more** of the following:
 - a. Identify experienced site-based RN/RPN/LPN immunizers and refer them to the [COVID-19 Vaccination – Immunizer Required Education](#) to identify any courses they need to complete.
 - b. If you have used **pharmacists** for flu vaccine administration in the past, reach out to them now to confirm their ability to participate in your COVID-19 vaccine clinic day. Check that they have completed the required education outlined here: [COVID-19 Vaccination – Immunizer Required Education Pharmacist](#) process.
 - c. Build additional capacity for immunizations by referring your **nurses** who do not currently have immunization experience to the [COVID-19 Vaccination – Immunizer Required Education Long Term Care Nurses – RN, LPN, RPN](#) process.
2. Once you have started to build your immunization team, review and complete each item in the table below:

	Action	Resources/Notes
1	Ensure tenant eligibility for second vaccine dose: <ul style="list-style-type: none"> • Ensure tenant has not received the first dose of their vaccine outside of your care home within the past 42 days; • If your tenant experienced significant adverse effects from the first dose, please ensure the tenant receives direction 	

	from their physician to ensure eligibility for the second dose.	
2	Complete and print the first portion of the COVID-19 Immunization Entry Downtime eForm_11 Jan 2021, including the COVID-19 Immunization History section, for all tenants. The immunizer uses this form to document the immunization and provide the form to clerical staff for data entry. If using printed labels, you must affix label in 'Optional – Place Client Label Here' box.	COVID-19 Immunization Entry Downtime eForm_11 Jan 2021
3	Invite all eligible tenants to receive the vaccine during the clinic day and ensure they are scheduled 10-15 minutes apart.	
4	When contacted by the vaccine coordinator, please provide the exact number of tenants who are eligible to receive their second dose of vaccine <u>and</u> the exact number of tenants who still require the first dose (for those requiring a first dose, determine eligibility and obtain consent from tenant or substitute decision-maker (SDM) using the COVID-19 Immunization Entry Downtime eForm_11 Jan 2021.	If the number changes, send the revised number required 3 – 4 days before the vaccine clinic to: Covidoutreachcoordinators1@fraserhealth.ca COVID-19 Immunization Entry Downtime eForm_11 Jan 2021
5	Ensure there is at least one leader on site (i.e. Manager or Clinical Lead) to manage flow of vaccine delivery and to problem-solve as needed.	
6	Provide clinic space and a space for monitoring tenants post-vaccination.	
7	You either already have received or will receive shortly a shipment of vaccine supplies. Please note this shipment will come from MTS Logistics and may include multiple boxes. Please check that you have received the following supplies. If you have not received any of the items below, please contact rebecca.haber@fraserhealth.ca , meghan.leggatt@phsa.ca , and sarah.hamel@phsa.ca . <ul style="list-style-type: none"> • Needles • Syringes • Alcohol swabs • Combination mask and face shield • Band-Aids • Cotton balls • Brown paper bags • Masking tape • Masks • Face shields • Sharps container • Hand sanitizer • Gloves • Garbage bags • 11"x17" paper 	If you don't receive the supplies at least 48 hours before the scheduled clinic day please report this to the vaccine coordinator.

8	<p>In addition to the above supplies, ensure you have the following supplies available for each immunizer:</p> <ul style="list-style-type: none"> • Facial tissue • Pen and paper • Hard surface cleaning wipes • Isolation gowns (if required) • Anaphylaxis kit 	
9	<p>Provide to the immunizer a list of the tenants being immunized along with their completed COVID-19 Immunization Entry Downtime eForm_11 Jan 2021 that includes previous consent information (this may be documented in the original PARIS form or another form).</p>	COVID-19 Immunization Entry Downtime eForm_11 Jan 2021
10	<p>Ensure there are sufficient staff to monitor tenants post-vaccination for 15 minutes –in a common area.</p>	COVID-19 Vaccine After Care Sheet
11	<p>Fax completed COVID-19 Immunization Entry Downtime eForms at regular intervals: 1000, 1200, 1400 hrs and end of day, to the fax number for your area:</p> <p>Fraser North 604-528-5460 Fraser South 604-528-5461 Fraser East 604-528-5462</p>	COVID-19 Immunization Entry Downtime eForm_11 Jan 2021
12	<p>Indicate second dose on tenants' COVID-19 Immunization Record card.</p>	35-42 days - COVID Immunization record card_Jan 2020