**(Name of Facility) Family and/or Resident Council**

**Meeting Agenda**

**(Date & Time of Meeting)**

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| **Topic** | **Time** |
| 1. Welcome and sign-in (for emails), land acknowledgment, introductions and opening remarks
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| 1. Review and approval of agenda
 | 5 min |
| 1. Review and approval of last meetings minutes
 | 5 min |
| 1. Deferred discussion items (or discussion on outstanding items)
 | 10 min |
| 1. Topics for discussion (or care community updates and new items for discussion)
 | 30 min |
| 1. Celebrate council through stories (or council member dialogue and story sharing)
 | 5 min |
| 1. Wrap-up and next steps
 | 5 min  |

(Time allotments are suggestions only and can be adjusted to suit your Councils needs)